

PROSPECTUS FOR THE POSITION OF

Secondary Learning Support Coordinator

PORT STEPHENS



**St Philip's
Christian College**
FOR THE WHOLE OF LIFE

From the Principal

St Philip's Christian College is an enthusiastically Christian, non-denominational College, aiming to be a leader in providing the highest quality of education. Our motto is 'for the whole of their life'. This reflects our holistic approach to schooling, which pays attention to the formation of our spirit, our hearts, our emotions and our minds. We believe that education concerns the transformation of the whole person. It is about shaping the character of the student, with a focus on who they are and who they are becoming. This kind of learning only takes place in community, as we live together and learn about the world, learn about God, and learn about who we are and could be, as we relate to others.

At St Philip's Christian College we are preparing students to be positive agents for change in the world. Our desire is that our graduates would leave our College inspired and equipped to do the good works that God has prepared in advance for them to do. We want our students to bring hope and life into every future community that they participate in.

Every student who enters our College is received as a precious treasure, created by God with purpose and blessed with unique God-given strengths. Our teachers know our students and their strengths; they know how they learn best and what they contribute to the classroom and to the College community.

At St Philip's Christian College we have the most talented staff who are highly engaged and enjoy coming to work. They are all committed Christians who express their love for God in the way they provide education of the highest quality. It is their passion for teaching and learning that inspires our students to pursue academic excellence.

Our parents are warmly connected to the College and contribute most generously in many different ways. We partner with our parents to provide for their children a journey of learning which is nurturing, challenging and ultimately transformational.

We seek to appoint a new Secondary Learning Support Coordinator to our College, commencing Term 2 2024. The successful candidate will be a committed Christian who is passionate about Christian Education.

I thank you for your prayerful consideration of this position and look forward with anticipation to receiving your application, should you choose to apply.

Mr Martin Telfer

Principal

BA, DipEd, BD, Dip Min, MTh





Our Mission

St Philip's Christian College will continue to provide quality education in a caring, secure and challenging learning environment based on Christian beliefs, values and practices.

VALUES

Christ first

We want to honour Christ in all things.

Serve one another

We want to appreciate the unique God-given potential of each person.

Strive for excellence

We want to aim to do our best all the time.

Do what is right

We want to always act in a Christian manner.

Build community

We want everyone to feel they belong.

VISION

Our vision is to be a leading provider of quality Christian education within our nation where:

- Every student develops a personal faith in Jesus Christ and is empowered to live with purpose, integrity and joy.
- Every student achieves their God-given potential and is well equipped to make a significant contribution to society.
- Every student benefits from innovative and effective learning experiences taught by skilled and dedicated teachers.
- Every student enjoys a safe and secure learning environment wherein they feel connected and affirmed.
- Every student contributes to a culture of respect, dignity, care and concern for others.
- Every student has access to excellent learning resources and is taught in the best learning facilities we can provide.



Our History

St Philip's Christian College commenced as a parish ministry in 1982 at St Philip's Anglican Church in the Newcastle suburb of Waratah. With two teachers and 41 students during the first year; the facilities were comprised of renovated areas of the parish halls.

The College became independent of the church in 1984 when St Philip's Christian Education Foundation Ltd was formed. The College family now encompasses six schools in Newcastle, Port Stephens, Cessnock and Gosford, and caters to over 4000 students from Pre-Kindergarten to Tertiary Learning, employing over 700 teaching and support staff.

PORT STEPHENS

The Port Stephens School was opened in 1995 through the vision of the founding school in Waratah and its Principal, Mr Graeme Irwin. The vision was based upon the belief that the Tomaree Peninsula had a need for an independent school that would develop the whole child – intellectually, socially, physically and spiritually; a school that would maintain high academic and behavioural standards, and at the same time effectively proclaim the liberating truth of the Christian Gospel.

Under the leadership of the founding Principal, Mr Chris Walkling, classes commenced on the 1st February, 1995 with 41 students from Kindergarten to Year 6. Embraced by the local community, the school grew rapidly and in 1998 moved into secondary education with the establishment of a Year 7 cohort.

In 2002 our first group of School Certificate students graduated and in 2004 our first HSC students were awarded their certificates, with outstanding results across a wide range of subject areas.

The College has become renowned for its safe and nurturing environment and strong academic results. It currently enjoys enrolments over 750 students.



Position Description

INTRODUCTION

All staff of the College need to form strong partnerships of care and support with our parents, staff and students. The successful applicant will be required to work in partnership with other colleagues to provide both academic and pastoral support to their students.

SPECIFIC REQUIREMENTS

The College is seeking to appoint a Secondary Learning Support Coordinator to promote and model outstanding and effective pedagogy and the provision for the academic and intellectual needs for all students. In this role, the Learning Support Coordinator will report directly to the Head of Learning Support (K-12) and hold the appropriate qualifications in teaching Years 7-12.

GENERAL REQUIREMENTS

General responsibilities for Learning Support Team Coordinators include:

- Fulfilling any reasonable request made by the Principal or Deputy Principal, performing it to the best of their ability, with a high level of professionalism.
- Maintaining an active involvement in a Christian evangelical fellowship.
- Supporting and advancing the mission of the College. In cooperation with the family, St Philip's Christian College Port Stephens will continue to provide quality education in a caring, secure and challenging learning environment based on Christian beliefs, values and practice.
- Supporting and advancing the core values of the College. Christ First, Serve One Another, Strive for Excellence, Do What is Right, Build Community.
- Modelling Christian character and good moral behaviour that explicitly supports the Christian ethos of the College.
- Demonstrating advanced communication and inter-personal skills.
- Creating and contributing to a positive and productive class environment where students are valued and respected.
- Supporting the Principal and helping to advance the College's pastoral and academic objectives for students.
- Setting high professional standards in all aspects of College life.

Selection Criteria

To successfully fulfill the College's Mission and Vision we provide a coordinated approach to developing a learning program, environment and culture specifically designed and suited to the needs of the individual students. The role of the Learning Support teacher will be strategic in this provision.

THE SECONDARY LEARNING SUPPORT COODRINATOR IS EXPECTED TO:

- Build positive relationships with members of their team and be committed to their professional development.
- Focus on solutions rather than problems, engage in difficult conversations and drive accountability.
- Demonstrate a high level of organisational proficiency.
- Establish a culture of collaboration in which all members of the team contribute to the achievement of shared educational goals.
- Lead a culture of sustainable excellence that promotes the wellbeing of staff and students.
- Provide clear communication which informs families about student achievement and concerns.
- Strong knowledge and experience implementing and managing NCCD requirements and student learning plans.
- Distinct passion working with students in secondary schooling and involvement in aspects of their College Life.



How to Apply

CANDIDATE STATEMENT

This is a brief statement of application outlining what you feel you would bring to this role, reflecting on your past experience in the context of the selection criteria. This should be no more than one page.

CURRICULUM VITAE

This should include personal contact details, employment history, key achievements and any other relevant information regarding professional and community activities.

ST PHILIP'S CHRISTIAN COLLEGE EMPLOYMENT APPLICATION

Please provide:

- a completed St Philip's Christian College Port Stephens application form, available on the website.

[APPLICATION LINK](#)

- any other information you consider relevant to support your application.

St Philip's Christian College Port Stephens is committed to child safety. As such, the successful applicant will be expected to satisfy child protection screening and adhere to the College's Child Protection Policy and Code of Conduct. These documents may be downloaded from the College's website.

APPLICATIONS SHOULD BE FORWARDED TO:

Mr Martin Telfer

Principal

St Philip's Christian College - Port Stephens

PO Box 342

Salamander Bay NSW 2317

EMAIL : samantha.corset@spcc.nsw.edu.au

APPLICATIONS CLOSE

Monday 20 May 2024, 5pm





St Philip's Christian College

FOR THE WHOLE OF LIFE

ST PHILIP'S CHRISTIAN COLLEGE, PORT STEPHENS

182 Salamander Way, Salamander Bay NSW 2317

Phone: (02) 4919 5400

portstephens@spcc.nsw.edu.au

spccportstephens.nsw.edu.au