



# NARNIA EARLY LEARNING

ACN 002 919 584

(Administered by St. Philip's Christian Education Foundation Ltd.)

## VOLUNTEER HELPERS AGREEMENT FORM

### Details

Name of Volunteer:

Telephone:

Mobile:

Address:

E-Mail Address (if available):

Relevant Qualifications/WWCC number:

### Volunteer Agreement

#### As a volunteer I agree to:

- a) Work as a volunteer in the area/s of:
- b) Discuss any concerns in relation to Preschool matters with the Director.
- c) Keep all Preschool related matters confidential and under no circumstances approach parents or community members in relation to issues arising at the Preschool. I understand this is the responsibility of the Director.
- d) Abide by the terms and conditions detailed in the volunteer policy.

#### As a volunteer

- e) I understand my responsibilities regarding mandatory reporting, work, health, safety, duty of care to students, and privacy.
- f) I understand my responsibilities with the Child Safe requirements.
- g) In addition to this agreement I have also signed a 'Child Protection Statement of Assurance'
- h) I understand that if I breach any of the above agreements my services as a volunteer may be terminated.

## CHILD PROTECTION STATEMENT OF ASSURANCE FOR VOLUNTEERS

I hereby give the Early Learning Centre an assurance that I have not:

- a) Been found guilty by a Court of a sexual offence or an offence against the person of a student or child; or
- b) Been dismissed from any previous employment on the ground that I was involved in improper conduct of a sexual nature with a student or child; or
- c) Retired or resigned from my previous employment following allegations that I was involved in improper conduct of a sexual nature with a student or child; or
- d) Been advised by any employer that my name has been included on a list of those not to be employed in a child-related area of activity.

If you cannot give this assurance, you should not sign this statement. You may however, wish to speak with the Director about the relevant occurrence. If you sign the statement when you are not in a position to give such assurance, the Preschool may terminate your services without notice.

It is an offence for a prohibited person to apply for, attempt to obtain, undertake or remain in child-related employment, or to sign this declaration.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*(Upon completion, this form is to be filed in the Centres Records)*