



Dynamic Learning College
FOR THE WHOLE OF LIFE

PROSPECTUS FOR THE POSITION OF
**Learning Support
Assistant**

ST PHILIP'S CHRISTIAN COLLEGE
DYNAMIC LEARNING



FROM THE PRINCIPAL

St Philip's Christian College, Dynamic Learning College is an exciting part of the vision and mission for St Philip's Christian College. At SPCC Dynamic Learning College we believe that God has a plan and a purpose for every single child and that each of them has a unique destiny to make our world a better place. At SPCC Dynamic Learning College we look for the treasure in every child, and develop in them an awareness of value, honour and purpose for themselves, for others, and ultimately for God.

SPCC Dynamic Learning College is a special school which caters for children with diagnosed mental health disorders, learning difficulties and/or ASD up to level 2. We teach in a more wholistic manner than in a mainstream campus. Each class has a small number of teachers, who provide transdisciplinary learning in STEM or Humanities. All children are on an IP and our classes are taught in stage classes of up to 16 students. Most classes have a full-time wellbeing assistant to support the students with emotional regulation. Teachers' aides are also available to help with students with additional learning needs.

SPCC Dynamic Learning College is the perfect environment to fulfil our mission to provide quality education in a caring, secure and challenging learning environment based on Christian beliefs, values and practices. We are looking for quality employees who feel called to this ministry and want to be part of a dedicated team who provide a quality educational environment for our students.

Mrs Alison Warran
Principal





OUR MISSION, VALUES & VISION

St Philip's Christian College will continue to provide quality education in a caring, secure and challenging learning environment based on Christian beliefs, values and practices.

CHRIST FIRST

We want to honour Christ in all things.

SERVE ONE ANOTHER

We want to appreciate the unique God-given potential of each person.

STRIVE FOR EXCELLENCE

We want to aim to do our best all the time.

DO WHAT IS RIGHT

We want to always act in a Christian manner.

BUILD COMMUNITY

We want everyone to feel they belong.

Our vision is to be a leading provider of quality Christian education within our nation where:

- Every student develops a personal faith in Jesus Christ and is empowered to live with purpose, integrity and joy.
- Every student achieves their God-given potential and is well equipped to make a significant contribution to society.
- Every student benefits from innovative and effective learning experiences taught by skilled and dedicated teachers.
- Every student enjoys a safe and secure learning environment wherein they feel connected and affirmed.
- Every student contributes to a culture of respect, dignity, care and concern for others.
- Every student has access to excellent learning resources and is taught in the best learning facilities we can provide.



OUR HISTORY

St Philip's Christian College commenced as a parish ministry in 1982 at St Philip's Anglican Church in the Newcastle suburb of Waratah. With two teachers and 41 students during the first year; the facilities were comprised of renovated areas of the parish halls.

The College became independent of the church in 1984 when St Philip's Christian Education Foundation Ltd was formed. The College family now encompasses six schools in Newcastle, Port Stephens, Cessnock and Gosford, and caters to over 4000 students from Pre-Kindergarten to Tertiary Learning, employing over 700 teaching and support staff.

DYNAMIC LEARNING COLLEGE

St Philip's Christian College "Dynamic Learning College" was established in 1997 through the vision of the Executive Principal of the St Philip's Christian Education Foundation Ltd who own and operate the group of schools.

Dynamic Learning College is a special school focused on supporting the needs of students specifically those with Anxiety, Depression, Post Traumatic Stress Disorder and Autism. Dynamic Learning College offers a small school environment with a higher staff to student ratio and maximum class sizes which gives many young people, who feel lost in a mainstream environment, a sense of security and belonging.

Initially Dynamic Learning College was located solely in Waratah. Dynamic Learning College Gosford and Cessnock have operated since 2012 and the Port Stephens Campus opened in 2022.

Dynamic Learning College stems from the mission of St Philip's to provide quality education in a caring, secure and challenging learning environment based on Christian beliefs, values and practice. Specifically, by creating an environment where all students feel valued therefore creating an environment where students love coming to school and fulfill their God given potential.



POSITION DESCRIPTION

LEARNING SUPPORT ASSISTANT

We are seeking a Learning Support Assistant to join our team at St Philip's Christian College Dynamic Learning. This part-time role is five days a week 8:00am – 3:00pm based at the Dynamic Learning Newcastle Campus, commencing as soon as practical.

WHAT YOU'LL BE DOING

- Follow the direction of the Learning Support Teachers in providing Literacy and Numeracy small groups.
- Assist the Learning Support Teacher in implementing Whole School Assessments and new enrolment screening. Forward any assessment data to Learning Support Teachers for processing.
- Maintain small group records by marking attendance, lessons taught and filling in lesson notes/ resources used. Assist the Learning Support Teacher in combining these records into Individual Student Programs.
- Run small groups according to Learning Support Assistant timetable. Provide feedback to Learning Support Teacher and class teachers on progress.
- Upload timetable to MySPCC Learning Support at the start of each term.
- As directed by HoC, assist in supervising activities such as connect groups, chapel, extra-curricular activities and playground duties.
- All employees are responsible for ensuring the workplace is free from sexual harassment and must not engage in any behaviour that puts the health and safety of another employee at risk, this includes, but is not limited to, behaviours that constitute sexual harassment.
- Any other reasonable direction that is within the limits of your skills, competence, training and/or experience as given by your supervisor

SELECTION CRITERIA



THE ESSENTIALS YOU'LL NEED:

- Committed Christian who is actively involved in their local evangelical Christian church.
- Qualified
- Demonstrated advanced Microsoft Office skills
- Demonstrated high-level administration and organisational skills
- Excellent verbal and written communication skills
- Ability to work independently and take initiative
- High level of confidentiality
- Capacity to contribute to operational and strategic activities
- Current Working with Children Check

OTHER VALUABLE SKILLS YOU MAY HAVE:

- Actively contribute to the building of a workplace culture
- Continuous Improvement mindset
- Experience within the education and not-for-profit sectors

WE'LL ENCOURAGE YOU ALONG THE WAY

We will partner with you to support your performance and ongoing development to ensure you are fully prepared for future challenges as this position and our organisation adapts and grows.

HOW TO APPLY

CANDIDATE STATEMENT

This is a brief statement of application outlining what you feel you would bring to this role, reflecting on your past experience in the context of the selection criteria. This should be no more than one page.

RESUME

This should include personal contact details, employment history, key achievements and any other relevant information regarding professional and community activities.

ST PHILIP'S CHRISTIAN COLLEGE EMPLOYMENT APPLICATION

Please provide:

- a completed St Philip's Christian College Dynamic Learning College / Young Parents application form, available on the website. [APPLICATION LINK](#)
- copies of academic qualifications including transcripts (where applicable).
- any other information you consider relevant to support your application.

St Philip's Christian College Dynamic Learning College & Young Parents is committed to child safety. As such, the successful applicant will be expected to satisfy child protection screening and adhere to the College's Child Protection Policy and Code of Conduct. These documents may be downloaded from the College's website.

APPLICATIONS SHOULD BE FORWARDED TO:

Mrs Alison Warran

Principal

St Philip's Christian College Dynamic Learning

EMAIL: dlc.principal@spcc.nsw.edu.au



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ST PHILIP'S CHRISTIAN EDUCATION
DYNAMIC LEARNING COLLEGE

Waratah | Gosford | Cessnock | Port Stephens

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